

**ERIE COUNTY HOUSING AUTHORITY
REGULAR MEETING
TUESDAY, JANUARY 9, 2018
11:30 A.M.
ERIE COUNTY CONSERVATION DISTRICT BUILDING
1927 WAGER ROAD
ERIE, PA 16509**

Chairperson McGoey called the Regular Meeting of the Housing Authority of the County of Erie to order at 11:58 a.m., with the following present:

BOARD

James McGoey, Chairperson
Dave Robinson, Vice-Chairman
Ralph DeRose, Member
Doris Gernovich, Member – present via telephone
Kim Stucke, Member

STAFF

Beverly Weaver, Executive Director
Jarid Pettit, Controller

OTHERS

Michael McNierney

PUBLIC COMMENT

There was no public comment.

MINUTES

After review, Ms. Gernovich made a MOTION to approve the minutes of the Regular Meeting of November 14, 2017, seconded by Mr. DeRose. AYES: ALL.

After review, Ms. Gernovich made a MOTION to approve the minutes of the Special Meeting of December 20, 2017, seconded by Mr. Robinson. AYES: ALL.

STATE ETHICS FORMS

Ms. Weaver reminded board members they are required to complete State Ethics Commission Forms and provided copies to the members who were present.

FINANCIALS/BILLS

Mr. Pettit reviewed the internal financials by project for the month ending 11/30/2017.

Mr. Pettit reviewed the paid bills for the period between November 1, 2017 and December 31, 2017. He responded to questions from the board. After discussion and on MOTION by Mr. DeRose, seconded by Ms. Gernovich, the Erie County Housing Authority approved the bills as submitted. AYES: ALL.

NEW BUSINESS

Updates

Mr. McNierney informed the board that the purchase of South Hills Development by the Erie County Housing Authority is complete, in so far as paperwork has been signed by all parties and outstanding mortgages for South Hills have been satisfied. However, we are waiting for a sign off by HUD on the HAP (Housing Assistance Payment) contract which is now dedicated to Housing Corporation of Corry and they are still receiving the

income from HUD through the PHFA (Pa. Housing Finance Agency) to support the rents at South Hills. Once that document is signed by HUD and confirmed by PHFA, the Housing Corp. Board will meet for its final time on Friday morning (1/12/18) at 10:00 in Corry. Their board will review and accept their annual audit through August 31, 2017 and will be presented with a resolution to dissolve their organization entirely.

Ms. Weaver informed the board that construction on the maintenance garage has started but will not be completed as planned. Mr. McNierney advised the board that there were delays with the plans and the permit and an extension of time will need to be granted.

Ms. Weaver explained to the board that the South Hills Deposit Account is located at Northwest Savings Bank. Currently the account is for the Housing Corporation of Corry with their Tax I.D. number and that account will need to be closed out and a new account opened for the Erie County Housing Authority. Authorization by the board will need to be given.

After discussion and ON MOTION by Mr. Robinson and seconded by Mr. DeRose, the Erie County Housing Authority authorized Northwest Savings Bank to maintain the Security Deposit accounts as they are opened. AYES: ALL.

After discussion and ON MOTION by Mr. Robinson and seconded by Mr. DeRose, the Erie County Housing Authority has authorized Beverly Weaver and Jarid Pettit to close the Housing Corporation of Corry Security Deposit Account #100109058 at Northwest Savings Bank. AYES: ALL.

After discussion and ON MOTION by Mr. DeRose and seconded by Mr. Robinson, the Erie County Housing Authority authorized Beverly Weaver, Jarid Pettit, Rachel Petty and Debra Rasey as signers on the accounts. AYES: ALL.

After discussion and ON MOTION by Mr. DeRose and seconded by Mr. Robinson, the Erie County Housing Authority grants full access to the online banking accounts at Northwest Savings Bank to Jarid Pettit and Beverly Weaver. AYES: ALL.

Mr. McNierney advised the board that we have REAC inspections at G.S. Salsbury, College View Manor, and Marvin J. Schick apartments on Friday 1/12/2018 and Pleasant Manor, Center Place, Random Court and West Court will be on Friday 1/19/2018.

Mr. McNierney stated that the contract for the PTAC installations at Center Place has been awarded to RABE and they should be starting the installations end of January or beginning of February.

APPROVAL OF TENANT SELECTION PLAN FOR BARNETT BUILDING

Ms. Weaver went over the revisions, updates and answered questions about the revised Tenant Selection Plan for the Barnett Building.

After discussion and ON MOTION by Mr. DeRose and seconded by Ms. Stucke, the Erie County Housing Authority approved the Tenant Selection Plan for the Barnett Building as submitted. AYES: ALL

STANDARD REPORTS

Ms. Weaver reviewed the Standard Reports, including vacancies, waiting lists, delinquencies, and Section 8 Housing Choice Voucher Program. The board was informed that the Section 8 waiting list closed October 30, 2017 and remains closed.

ADJOURNMENT

There being no other business, the ECHA adjourned the regular meeting at 1:54 p.m. ON MOTION by Mr. DeRose to adjourn the January 9, 2018 ECHA meeting, seconded by Ms. Stucke. AYES: ALL.