



REQUEST FOR RENT CHANGE

FROM: _____

DATE: _____

TO: ERIE COUNTY HOUSING AUTHORITY
P.O. BOX 38
CORRY, PA 16407

Re: TENANT _____
UNIT ADDRESS _____

You are hereby notified that the **requested rent** for the lease term of the above named unit is \$ _____. **As the Owner/Manager, I must request the increase at least 60 days prior to the next anniversary date and before an increase is effective.** I am aware that adjustments must be approved by the Housing Authority, and must be within the Housing Authority's payment standard for the size unit occupied by the tenant, and must be rent reasonable for the location, size, type, and amenities in the area. I acknowledge that rent adjustments are not retroactive. The reason(s) for the requested increase are those checked and described below during the past year.

_____ Property taxes increased approximately \$ _____ / _____

_____ Insurance costs increased approximately \$ _____ / _____

_____ The following maintenance items and/or improvements were made:

_____ The rates for the following utilities, which are included in the rent, have increased
___ Gas ___ Other Heat ___ Electric ___ Water ___ Sewer ___ Trash Removal

_____ Other increased costs are: _____

Rent comparability: The rent on similar units has been raised to \$ _____
Effective date was _____

SIGNATURE OF OWNER/MANAGER _____
HA - APPROVED _____ HA - DISAPPROVED _____